

AGENDA

FOR THE REGULAR MEETING OF THE NORTHWEST SCHOOL DIVISION NO. 203 BOARD OF EDUCATION

DATE: June 8, 2023 **LOCATION:** Northwest School Division
TIME: 10:00 a.m. CST Boardroom / TEAMS

- 1. Call to Order**
- 2. Additions to and Adoption of Agenda**
- 3. Adoption of Minutes of Last Meetings**
Regular Meeting – May 11, 2023
- 4. Delegation**
 - 4.1** SSBA
 - 4.2** Carla Beck – Leader of the Official Opposition in Saskatchewan
 - 4.3** HR Report
- 5. Discussion / Decision Items**
 - 5.1** Division Education Plan 2023-24
 - 5.2** Tuition Meeting
 - 5.3** Budget 2023-24
 - 5.4** Financial Reports
 - 5.5** August Meeting Date
- 6. Information Items**
 - 6.1** Celebrations
 - 6.2** Calendar
- 7. Closed Session**
 - 7.1** HR Report

- 7.2 Sector Update
- 7.3 Committee Reports

8. Information of Emergent Items for Next Agenda

August

Regular Board Meeting Agenda Items

- SSBA Advocacy Linkage
- SSBA Bylaw Amendments
- Senior Administration Team Yearly Plan
- Approve Annual Work Plan
- Pre Audit Review; Auditor's Terms of Engagements
- Division Goals Update

Events

- Review Events for Upcoming Year

September

Regular Board Meeting Agenda Items

- SSBA Resolutions
- Premier's Award For Innovation – Discuss Nominations
- Advocacy Linkage MLA's
- Technology Report
- Athletics Report
- School Enrollments Numbers

October

Regular Board Meeting Agenda Items

- Approve resolutions for Saskatchewan School Boards Association Annual Convention
- School Enrollments Final
- Appoint Voting Delegates and allocate votes for the SSBA Convention

November

Regular Board Meeting Agenda Items

- Organizational Meeting: Elect Board Chair, Vice-Chair, Committee appointments, dates of regular Board meetings for the year
- Set Parameters for next School Year Calendar
- Review and approve Annual Report
- Attend Saskatchewan School Boards Association Annual Convention
- Transportation Report

December

Regular Board Meeting Agenda Items

- Receive input from stakeholders(including SCC's) regarding setting of Division Priorities

January

Regular Board Meeting Agenda Items

- Maintenance Facilities Report
- Review Draft School Year Calendar
- Tender of Audit (every 3 years)

February

Regular Board Meeting Agenda Items

- Establish Board budget priorities
- Mid Term Report Annual Sector Plan
- Approve School Year Calendar
- Approve Annual Capital Plan

March

Regular Board Meeting Agenda Items

- Transportation Report #2
- Strategic Planning
- Student Services Report
- Appointment of Auditor (every 3 years)

9. Adjournment

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 HELD THURSDAY, MAY 11, 2023 AT 10:00 A.M. IN THE BOARD OFFICE AT MEADOW LAKE, SASKATCHEWAN VIA TEAMS

Members Present: Glen Winkler, Chair
 Bev Josuttis-Harland, Vice-Chair
 Mark Campbell, Terri Prete, Charles Stein, Faith Graham, Janice Baillargeon, Barb Seymour, Andrea Perillat, John Anderson

Members Absent: Patricia Main

In Attendance: Duane Hauk, CEO
 Charlie McCloud, CFO
 Davin Hildebrand, Deputy Director of Education
 Darrell Newton, Supt. Curriculum & Instruction
 Aaron Oakes, Supt. Curriculum & Instruction
 Kaitlin Harman, Communications Officer

Agenda 23-035	Mark Campbell	That the agenda be adopted as amended.	CARRIED
Minutes 23-036	Janice Baillargeon	That the minutes of the April 18, 2023, regular meeting be approved as presented.	CARRIED
Operational Reserves 23-037	Barb Seymour	That the draft Operational Reserves Administrative Procedure developed by the Operational Reserve Committee be adopted and amended as needed.	CARRIED
RM of Eldon Land Sale 23-038	John Anderson	That the request from Garry and Rhonda Benkendorf to purchase school division land in the RM of Eldon for \$2,500 be approved based on their written offer to purchase.	CARRIED
PMR Three Year Plan 23-039	Barb Seymour	That the proposed three (3) year Preventative Maintenance and Renewal (PMR) plan for 2024-2027 be approved and submitted to the Ministry of Education.	CARRIED
PMR Plan Amendment 23-040	John Anderson	That the proposed Preventative Maintenance and Renewal (PMR) plan amendments for a total cost of \$534,200 be approved and submitted to the Ministry of Education.	CARRIED
Finance Statement 23-041	Bev Josuttis- Harland	That the Financial Report for the period ending April 30, 2023 be approved as presented.	CARRIED

Closed Session 23-042 John Anderson That we enter a Closed Session. CARRIED

Report from Closed Session 23-043 Andrea Perillat That we rise and report from the Closed Session. CARRIED

The Committee reported on Education Sector arising issues, personnel, Director review, and Board round table discussion.

Director Review Approval 23-044 Emergent Items Bev Josuttess-Harland That the Director Review be approved as presented and discussed. CARRIED

1. Makwa Sahgaicehcan First Nation update
2. Approve Draft Budget for 2023-2024
3. Human Resource Department presentation

Adjournment 23-045 Andrea Perillat That we adjourn. CARRIED

Time: 1:50 p.m.

Glen Winkler, Chair

Charlie McCloud, Chief Financial Officer

5.1 Division Education Plan 2023-24



MEETING DATE: June 8, 2023

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input checked="" type="checkbox"/>	New Business	<input type="checkbox"/>	Decision
		<input type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

A Provincial Education Plan for 2023 – 2030 is provided for all School Divisions. An interim plan is currently in place for the 2022-23 School Year.

CURRENT STATUS

Actions were developed for a long range plan to occur from 2023 – 2030. Board approval is required for the School Division Plan as it is aligned to the Provincial Plan. Schools will develop a School level Plan to be aligned with the Division Plan

PROS AND CONS

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FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
Duane Hauk	May 31, 2023	Plan included

RECOMMENDATION

Northwest School Division Level 2 Action Plan 2023-2024



Leads: Deputy Director (Jennifer Williamson);
Superintendents of Learning (Cheryl Treptow, Dawn
Paylor)

Team Members: Division Staff

Date Last Updated: May 31, 2023

Current Situation

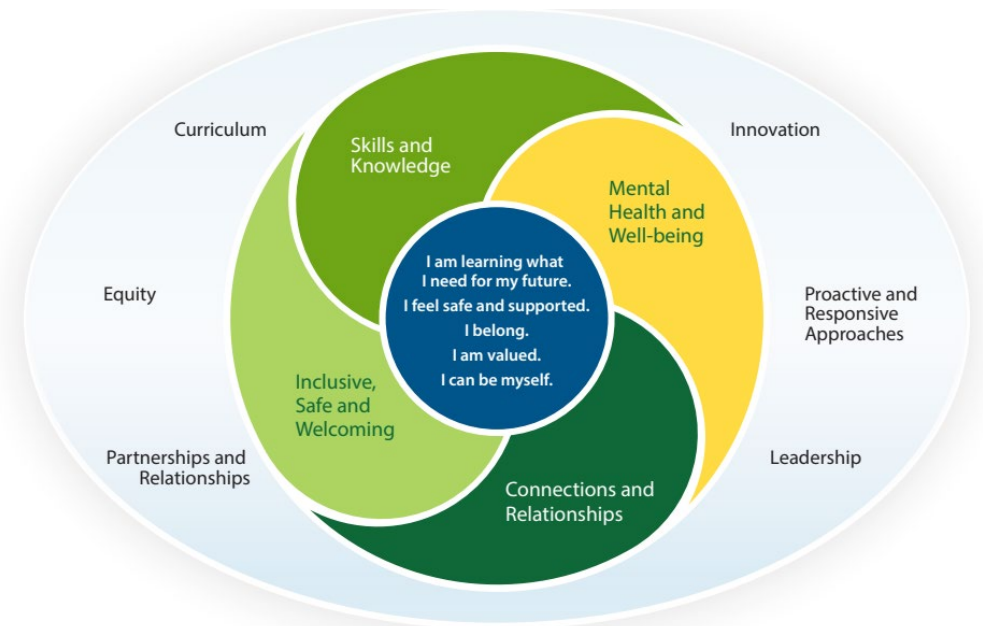
2023-2024 is the first year of the new Provincial Education Plan. The plan incorporates new elements for the education sector as well as enduring strategies from previous plans that have successfully improved student outcomes.

The goals for students are:


- I am learning what I need for my future.
- I feel safe and supported.
- I belong.
- I am valued.
- I can be myself.

The four priority actions are framed around the goals. All four actions are of equal importance:

- Improve student outcomes through effective assessment practices that guide and strengthen responsive instruction
- Enhance opportunities for learners and their families and support transitions as learners enter and progress through school to graduation and determine a life pathway.
- Enrich and enhance mental health and well-being capacity in students.
- Actualize the vision and goals of *Inspiring Success: Prek-12 First Nations and Metis Education Policy Framework*.



Division Level Action Plan: Teaching and Learning

	<p>Priority Action: Improve student outcomes through effective assessment practices that guide and strengthen responsive instruction.</p>	<p>Which PEP Areas of Focus does this action plan support?</p> <ul style="list-style-type: none"> ○ Skills and Knowledge
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Enduring Strategies What are the practices that will continue in support of this priority action?	Progress Monitoring What tools will help measure progress?
<ol style="list-style-type: none"> 1. Collect and submit grades 1-3 reading data to the Ministry of Education in June 2024 2. Offer Balanced Math Pilot 3. Offer Literacy Pilot 4. Implement Learning Checks with a focus on Responsive Instruction 5. Implement individualized reading support plans for students below who are below reading level, which includes: assessment, targeted intervention, and progress monitoring 6. Utilize Ministry developed modules for Assessment-Supporting Sask Students 7. Provide Mentorship for new teachers 8. Utilize Learning Coaches to support and enhance responsive instruction 	<ul style="list-style-type: none"> • Early Years: EYE-TA and EYE-DA • Reading: Fountas and Pinnell • Math: Math Screens • OurSCHOOL Perceptual Surveys <p>*New provincial assessments will be implemented as they are developed and released by the Ministry of Education</p> <p><u>Other Measures</u></p> <ul style="list-style-type: none"> • Credit Attainment • Graduation Rates

Milestones What milestones are required to complete the outcome?	Steps/ Deliverables What key actions will you take to achieve the priority outcome?	Timeframe For starting and Completing the Action	Lead(s) Who is responsible for the action?	Resources Required Human and Financial
1. Implement the Provincial Assessment Plan	1.1 Communicate information and share materials as they become available.	Aug 2023-June 2024	Ministry of Education Superintendents of Learning; School Administrators	Ministry Documents/Work
2. Identify and support responsive teaching strategies: <ul style="list-style-type: none"> • Research effective strategies; and, 	2.1 Update the NWSD teacher supervision document to reflect current practices in assessment and responsive instruction.	Aug 2023-June 2024	Superintendents of Learning; School Administrators	Supporting Student Assessment in Saskatchewan
	2.2 Update current NWSD assessment document to align with “Supporting Student Assessment in Saskatchewan”	Aug 2023-Dec 2023	Superintendents of Learning; Learning and Assessment Consultant	AP360 Supporting Student Assessment in Saskatchewan

<ul style="list-style-type: none"> Develop/recommend resources and professional learning. 	2.3 Pilot Balanced Math for final year-aligned with responsive teaching and assessment strategies (Full implementation to begin 2024)	Aug 2023-June 2024	Superintendents of Learning; Learning Coaches; Pilot Teachers	NWSD Math Hub
	2.4 Pilot Literacy Project-aligned with responsive teaching and assessment strategies	Aug 2023-June 2024	Superintendents of Learning; Learning Coaches; Literacy Team; Pilot Teachers	NWSD Literacy Hub
	2.5 Explore Professional Learning Communities with a Working Group	Aug 2023-June 2024	Superintendents of Learning	
	2.6 Implement instructional leadership practices that strengthen responsive instruction and assessment. (ie. Establishing goals and expectations, resourcing strategically, ensuring quality teaching, leading teacher learning and development, ensuring an orderly and safe environment)	June 2023-June 2024	School Administrators	NWSD Responsive Instruction Look Fors Continued Instructional Leadership PD
	2.7 Develop and implement instructional goals based on teaching strategies listed in the NWSD Responsive Instruction Look Fors document and “ Supporting Student Assessment in Saskatchewan ” Modules	June 2023-June 2024	School Administrators; Teachers	NWSD Responsive Instruction Look Fors Supporting Student Assessment in Saskatchewan Responsive Instruction Modules
	2.8 Pilot schools will implement open gradebook to support timely reporting and communication with stakeholders (Edsby).	Aug 2023-Ongoing	Pilot School Administrators and Teachers	EDSBY Professional Learning

Division Level Action Plan: Inspiring Success



Priority Action:
 Actualize the vision and goals of [*Inspiring Success: Prek-12 First Nations and Métis Education Policy Framework*](#)

- Which PEP Areas of Focus does this action plan support?**
- Skills and Knowledge
 - Mental Health and Well-Being
 - Connections and Relationships
 - Inclusive, Safe and Welcoming

Enduring Strategies
 What are the practices that will continue in support of this priority action?

1. Continue to build background knowledge and application of *Inspiring Success*
2. Continue to provide 4 Seasons of Reconciliation professional learning modules
3. Continue to utilize the expertise of the Indigenous Learning Coach
4. Continue to identify and provide professional learning for Lead Learners in each school
5. Continue to utilize Truth and Reconciliation kits
6. Cultural Camp
7. FTV in 7 schools
8. Offer the Northern Lifestyles course (virtual)
9. [Indigenous Education Responsibility Framework](#)
10. Continue to offer Indigenous Languages-Michif Kindergarten
11. Providing support to teachers and administrators in continued work with Elders and Knowledge Keepers

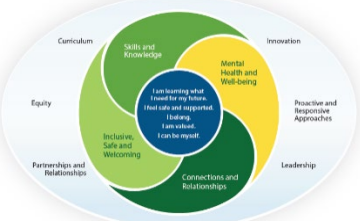
Progress Monitoring
 What tools will help measure progress?

- OurSCHOOL Perceptual Surveys
 - [Indigenous Education Responsibility Framework](#)
 - Culturally Responsive Teacher Survey (adapted from p. 126 of Supporting Student Assessment in Saskatchewan)
- Other Measures
- 3-year graduation rates, disaggregated for Indigenous, non-Indigenous and all students;
 - 5-year graduation rates disaggregated for Indigenous, non-Indigenous and all students

Milestones What milestones are required to complete the outcome?	Steps/ Deliverables Key actions taken to achieve the priority outcome	Timeframe For starting and Completing the Action	Lead(s) Who is responsible for the action?	Resources Required Human and Financial
1. Assess and ensure that the policy goals of <i>Inspiring Success</i> are being implemented:	1.1 Analyze the 2022-2023 IERF data to inform decision making and planning.	August 2023 – June 2024	Superintendents of Learning; Indigenous Learning Coach; School Administrators; Teachers	Indigenous Education Responsibility Framework (IERF)
Policy goals of Inspiring Success: 1. First Nations and Métis languages and cultures are valued and supported.	1.2 Continue to use the Indigenous Education Responsibility Framework (IERF) to determine measures to track progress on the goals of <i>Inspiring Success</i> and assess local actions.	August 2023 - Ongoing	Superintendents of Learning; Indigenous Learning Coach; School Administrators	Indigenous Education Responsibility Framework (IERF)

<p>2. Equitable opportunities and outcomes for First Nations and Métis learners.</p> <p>3. Shared management of the provincial education system by ensuring respectful relationships and equitable partnerships with First Nations and Métis peoples' authentic assessment measures that foster improved educational opportunities and outcomes.</p> <p>4. Culturally appropriate and authentic assessment measures that foster improved educational opportunities and outcomes.</p> <p>5. All learners demonstrate knowledge and understanding of the worldviews and historical impact of First Nations and the Métis Nation.</p>	1.3 Provide continuous professional development for teachers and administrators in response to identified areas of improvement based on the IERF: Cultural Camp, FNMI Lead Learners.	August 2023-June 2023	Superintendents of Learning; Indigenous Learning Coach	
	1.4 Schools involved with Following Their Voices initiatives will implement Lilac plans.	Ongoing	FTV School Administrators; FTV Leads; Teachers	FTV Resources Elders/Knowledge Keepers
	1.5 Schools will utilize expertise of Indigenous Learning Coach to promote and enhance goals of Inspiring Success .	Ongoing	Indigenous Learning Coach; School Administrators	
	1.6 Continue to infuse Treaty Outcomes and Indigenous ways of knowing in learning.	Ongoing	School Administrators; Teachers	Elders/Knowledge Keepers Indigenous Learning Coach Reconciliation kits
	1.7 Utilize Indigenous Cultural Teacher in partnership with Flying Dust as per ISSI Grant (Meadow Lake Schools).	August 2023- June 2024	Superintendents of Learning; Indigenous Learning Coach	Invitational Shared Services Initiative (ISSI) Grant
	1.8 Expand Michif Language Early Learning program	August 2023- June 2024	Lakeview School	Michif Grant from Métis Nation
	1.9 Develop and implement instructional goals including culturally affirming assessment practices and culturally responsive pedagogies from Module 3: Using Culturally Inclusive and Affirming Assessment Practices (pp. 95-133)	August 2023-June 2024	School Administrators; Teachers	Module 3: Using Culturally Inclusive and Affirming Assessment Practices (pp. 95-133) NWS Land-based Learning/Cultural Events funding grant

Division Level Action Plan: Mental Health and Well-Being

	<p>Priority Action: Enrich and enhance mental health and well-being capacity in students.</p>	<p>Which PEP Areas of Focus does this action plan support?</p> <ul style="list-style-type: none"> ○ Mental Health and Well-Being ○ Connections and Relationships ○ Inclusive, Safe and Welcoming
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<p>Enduring Strategies What are the practices that will continue in support of this priority action?</p> <ol style="list-style-type: none"> 1. Counselling Supports 2. Mental Health First Aid 3. Mental Health Plans 4. SafeTALK 5. ASIST 6. VTRA 7. Live Well 	<p>Progress Monitoring What tools will help measure progress?</p> <ul style="list-style-type: none"> • OurSCHOOL Perceptual Surveys <p>*New provincial assessments will be implemented as they are developed and released by the Ministry of Education</p>
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Milestones What milestones are required to complete the outcome?	Steps/ Deliverables Key actions taken to achieve the priority outcome	Timeframe For starting and Completing the Action	Lead(s) Who is responsible for the action?	Resources Required Human and Financial
<p>1. Create shared understanding for students, families, parents, teachers, administrators, and others by:</p> <ul style="list-style-type: none"> • developing common definitions of key terms and concepts; and, • providing professional development to teachers and administrators. 	<p>1.1 Develop common mental health terminology and identify key concepts and processes. This includes:</p> <ul style="list-style-type: none"> • connecting with partners • identifying stakeholders • continuing with NWSA mental health and well-being team to attend provincial PD opportunities and provide guidance on the implementation of mental health supports in schools • Utilizing social media 	<p>Sept. 2023-Jan 2024</p>	<p>Ministry of Education Deputy Director School Administrators</p>	
	<p>1.2 Share and review the summary of common social and emotional learning resources and exemplars provided by the Ministry.</p>	<p>Sept. 2023-June 2024</p>	<p>Ministry of Education Deputy Director Student Services School Administrators</p>	

	<p>1.3 Create a shared space for resources, professional development opportunities and collaboration regarding mental health and well-being.</p> <ul style="list-style-type: none"> • Share exemplars developed by the Ministry for professional development and classroom actualization of curricular outcomes regarding mental health and well-being. • Continue to add and edit Community Resources document and to share with schools • Continue to utilize Not Myself Today for staff 	ASAP-Sept. 2023	Deputy Director Student Services School Administrators	
	<p>1.4 Share effective, promising practices and research:</p> <ul style="list-style-type: none"> • Monthly meetings • Monthly newsletters • Mental health and well-being symposium. • Ministry of Education resources • Bi-Weekly bulletins • Monday e-newsletters 	Sept. 2023-June 2024	Deputy Director Student Services School Administrators	
<p>2. Explore an inter-agency mechanism, locally and provincially to support access to mental health supports for our school system.</p>	<p>2.1 Share our mental health and well-being priority action plan:</p> <ul style="list-style-type: none"> • Key local partners • NWSA website • Blackboard 	June Early July 2023	Deputy Director Student Services School Administrators	
	<p>2.2 Continue to train staff members in VTRA through collaboration with the Centre for Trauma Informed Practices (CTIP).</p>	Sept. 2023-Ongoing	Deputy Director Student Services School Administrators Teachers	
	<p>2.3 Partner with other agencies to offer MHFA training.</p>	Sept, 2023- Ongoing	Deputy Director Student Services School Administrators Teachers	

	2.4 Apply for the Mental Health grant to support targeted actions for our school division	Sept 2023	Deputy Director Student Services School Administrators	
3. Identify and extend high-quality and culturally responsive programs and practices.	3.1 Explore relevant, equitable and recent trauma-informed mental health and well-being practices.	Sept. 2023-June 2024	School Administrators Teachers	
4. Utilize the self-reflection tool for school systems that can help to assess plans and progress.	4.1 Utilize the wholistic assessment tool designed by the provincial mental health and well-being subcommittee to review our mental health and well-being plan and identify where there is room for improvement.	Sept. 2024-Midway through year 2		

Division Level Action Plan: Student Transitions



Priority Action:
 Enhance opportunities for learners and their families and support transitions as learners enter and progress through school to graduation and determine a life pathway.

Which PEP Areas of Focus does this action plan support?

- Skills and Knowledge
- Connections and Relationships
- Inclusive, Safe and Welcoming

Enduring Strategies
 What are the practices that will continue in support of this priority action?

1. Family Engagement with SCC involvement
2. My Blueprint
3. Partnerships with outside agencies – including Flying Dust, ECIP, Family Resource Centre, KidsFirst, Hub and VTRA partners
4. Copes, Caps, Cops

Progress Monitoring
 What tools will help measure progress?

- Early Years: EYE-TA and EYE-DA
 - Reading: Fountas and Pinnell
 - OurSCHOOL Perceptual Surveys
- Other Measures
- Credit Attainment
 - Graduation Rates

Milestones What milestones are required to complete the outcome?	Steps/ Deliverables Key actions taken to achieve the priority outcome	Timeframe For starting and Completing the Action	Lead(s) Who is responsible for the action?	Resources Required Human and Financial
<ol style="list-style-type: none"> 1. Establish a provincial understanding of family engagement approaches in Prekindergarten to Grade 12 Education: <ul style="list-style-type: none"> • Develop a common understanding of terminology. • Provide professional development to teachers and administrators. • Determine benchmarks; and, • Develop additional tools for measurement. 	<ol style="list-style-type: none"> 1.1 Communicate information and share materials as they become available from the Ministry of Education. 1.2 Compile research-based engagement approaches and practices and share with schools. 	August 2023-Ongoing	Superintendents of Learning Administrators	Ministry

<p>2. Partner with families and providers of early learning, childcare and intervention programming (e.g. Headstart, ECIP, Prekindergarten) to identify and provide supports to young children and their families as they enter schools.</p>	<p>2.1 Continue to develop and utilize current and future partnerships to support students and families with the transition to school.</p>	<p>August 2023-Ongoing</p>	<p>Superintendents of Learning Administrators</p>	
<p>3. Identify and support student engagement at key transition points as students progress through school.</p>	<p>3.1 Continue to use OurSCHOOL perceptual survey results (grade 4-12), Student Voice data, and FTV tools to support and respond to adolescent engagement by understanding areas of strength and challenges associated with student attitudes towards school and learning.</p> <p>3.2 Implement consistent communication tool across the school division (EDSBY).</p> <p>3.3 Schools will implement transition plans for students at key transition points.</p>	<p>August 2023-Ongoing</p>	<p>Deputy Director Administrators Teachers</p>	<p>Family Advocate Wellness Coordinators EdPsych Counsellors</p>
<p>4. Identify and extend opportunities that assist students to prepare for diverse career and life pathways through partnerships with post-secondary education and training, business, and industry.</p>	<p>4.1 Full utilization of myBlueprint (Grades 7-12).</p> <p>4.2 Career Education will be taught in grades 1-9.</p> <p>4.3 Create partnerships between K-12 postsecondary and industry stakeholders to identify and advertise various lifepaths for students.</p> <p>4.4 Promote and optimize dual credit options, apprenticeship, and other educational opportunities that might arise.</p>	<p>August 2023-June 2024</p>	<p>Administrators; Teachers; Learning Coach (Career Counselling)</p>	

5.2 Tuition Meeting



MEETING DATE: June 8, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Chief and Council of the Makwa Sahgaiehcan First Nation (MSFN) reached out to arrange a meeting with the Board of Education regarding tuition issues.

CURRENT STATUS

The initial meeting was held at the Meadow Lake Board office. Two subsequent meeting dates were postponed. In both instances, the postponement was at the request of MSFN. The Board of Education needs to decide on a future meeting date to suggest to MSFN. Outstanding tuition matters have not been resolved.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:

Charlie McCloud

DATE

ATTACHMENTS

None

RECOMMENDATION

That a date or dates be determined for a future tuition meeting with MSFN.

5.3 Budget 2023-24



MEETING DATE: June 8, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Annual Budget is due June 30, 2023. This year has been extended due to additional funding being provided by the Ministry of Education. The revised submission deadline is July 31, 2023, to allow time to incorporate the additional funding into the Board approved budget.

CURRENT STATUS

Senior administration has finalized budget figures based on previous discussions and Board direction. Changes made since the May meeting will be presented.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
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Charlie McCloud	May 31, 2023	Three
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RECOMMENDATION

That the Board of Education of the Northwest School Division #203 approves the 2023-24 Budget as presented, including minor changes made after Ministry of Education’s review and approval.

June 1, 2023

Dear Directors of Education:

As announced by the Minister of Education on June 1st, the Government of Saskatchewan is providing an additional \$40 million to Saskatchewan's school divisions to support enrolment growth and the complexity of today's classroom. This funding is being provided to school divisions to respond to the needs of a growing and diverse province.

Enrolment Growth

There is \$20 million that will be provided to school divisions to address enrolment growth beyond what was projected during the 2023-24 budget development. This funding will be calculated through the Prekindergarten to Grade 12 Education Funding Model (the model) and will be available to school divisions in the fall once actual enrolments are collected and verified. This will follow the standard process of updating funding to reflect actual enrolments and is similar to the \$15.5 million that was added through the model last fall to address higher than anticipated enrolments for the 2022-23 school year.

Classroom Complexity

An additional \$20 million is available for school divisions to hire classroom and other support staff to respond to the challenges of classroom complexity. This funding will be provided to school divisions to hire resources such as teachers, educational assistants, speech language pathologists, counselors, educational psychologists or other supports as required. School divisions are being asked to submit a plan to the Minister of Education outlining how these funds will be used to improve the classroom environment for students and teachers.

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Attached is a listing of approved amounts by school division and a template related to the \$20 million to be directed towards classroom complexity. This funding was calculated based on total 2023-24 Supports for Learning factors. Please fill out the template and submit it along with your 2023-24 board approved budgets which are now due by July 31st. These school division plans will inform us as to where you expect the funding will have the greatest impact for students and teachers. Updates to the plans will be requested as part of the quarterly forecasting process during the upcoming school year.

Thank you for your continued efforts to help ensure Saskatchewan students and teachers have the supports needed to achieve success in the classroom. If you require any clarification, please contact Angela Chobanik, Executive Director of Education Funding at 306-787-6042 or angela.chobanik@gov.sk.ca.

Sincerely,



Rory Jensen
Assistant Deputy Minister

Attachments

cc: Jaimie Smith-Windsor, President, Saskatchewan School Boards Association
Darren McKee, Executive Director, Saskatchewan School Boards Association
Ben Grebinski, Executive Director, Saskatchewan League of Educational Administrators, Directors & Superintendents
Jaime Valentine, Executive Director, Saskatchewan Association of School Business Officials
Jason Pirlot, Assistant Deputy Minister, Education
Chief Financial Officers
Angela Chobanik, Executive Director, Education Funding, Education
Paul Lewis, Director, Education Financial Policy, Education Funding, Education
Leanne Forgie, Director, Financial Analysis & Reporting, Education Funding, Education

Classroom Complexity Funding 2023-24 School Year

School Division	Total (\$)
Chinook SD 211	779,434
Christ the Teacher RCSSD 212	140,718
Conseil des écoles francsaskoises 310	285,114
Creighton SD 111	103,908
Good Spirit SD 204	627,154
Holy Family RCSSD 140	96,528
Holy Trinity RCSSD 22	208,206
Horizon SD 205	813,758
Ile a la Crosse SD 112	114,206
Light of Christ RCSSD 16	183,711
Living Sky SD 202	620,474
Lloydminster RCSSD 89	92,731
Lloydminster SD 99	148,476
North East SD 200	491,943
Northern Lights SD 113	1,198,347
Northwest SD 203	531,726
Prairie South SD 210	705,363
Prairie Spirit SD 206	1,010,987
Prairie Valley SD 208	964,654
Prince Albert RCSSD 6	288,268
Regina RCSSD 81	1,215,397
Regina SD 4	2,375,000
Saskatchewan Rivers SD 119	947,005
Saskatoon SD 13	2,657,054
South East Cornerstone SD 209	817,830
St. Paul's RCSSD 20	2,011,853
Sun West SD 207	570,155
Provincial Total	20,000,000

Note: Classroom complexity funding is allocated based on 2023-24 Supports for Learning factors and includes a northern factor of 1.33 in recognition of the unique challenges in providing educational supports and services in the north.

Northwest SD 203

Classroom Complexity Funding Allocation \$ **531,726**

Instructions:

Enter the description for the position or resource you are filling, the total cost in dollars, the headcount, FTE and where you will code the expense in the chart of accounts.

See the Sample sheet for an example of how to fill out this form.

Description	2023-24 School Year (\$)	2023-24 School Year (Headcount)	2023-24 School Year (FTE)	Expense Function	Object	Sub Object
Classroom Level Supports						
<i>example: Classroom Teachers, EAs</i>						
School Level Supports						
<i>example: counselors, learning resource teacher, etc.</i>						
Division Level Supports						
<i>example: Psychologists, SLPs, OT, etc.</i>						
Professional Development/Continued Education						
<i>example: Teacher PD (includes sub costs)</i>						
Technology or Resources for Classrooms						
<i>example: AAC Device</i>						
Other Initiatives that Support the Classroom:						
Totals:	-	-	-			

Check (531,726) Must equal zero once template is complete

5.4 Financial Reports



MEETING DATE: June 8, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Financial reports are presented regularly.

CURRENT STATUS

The statement is for the period September 1, 2022, to May 31, 2023.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
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Charlie McCloud

One

RECOMMENDATION

That the financial report for the period ending May 31, 2023, be approved.

Northwest School Division No. 203				
Revenues and Expenditures				
September 1, 2022 to May 31, 2023				Year-to-Date 75%
	2022/23	2022/23		
	Annual Budget	YTD	Balance	
Revenues:				
Total Property Tax Revenue	\$0	\$0	\$0	
Total Grants Revenue	\$57,252,792	\$40,776,422	(\$16,476,370)	
Total Tuition and Related Fees	\$3,102,366	\$2,425,007	(\$677,359)	
School Generated Funds	\$1,714,540	\$0	(\$1,714,540)	
Total Interest and Other Revenues	\$115,000	\$120,836	\$5,836	
Total Complementary Services Revenues	\$1,332,274	\$939,888	(\$392,386)	
External Services Revenues	\$743,992	\$532,096	(\$211,896)	
Total Capital Revenues	\$0	\$120,586	\$120,586	
Total Revenues	\$64,260,964	\$44,914,836	(\$19,346,128)	70%
Expenditures:				
Total Governance	\$309,261	\$218,545	\$90,716	
Total Administration	\$3,199,462	\$2,273,285	\$926,177	
Total Instruction	\$44,187,735	\$33,267,075	\$10,920,660	
Total Plant Operation and Maintenance	\$11,580,982	\$7,342,742	\$4,238,240	
Total Student Transportation	\$6,122,438	\$4,568,560	\$1,553,878	
Total Tuition and Related Fees	\$854,616	\$513,557	\$341,059	
School Generated Funds	\$1,714,540	\$0	\$1,714,540	
Total Interest and Bank Charges	\$55,316	\$12,153	\$43,163	
Total Complementary Services	\$1,776,361	\$1,208,760	\$567,601	
Total External Services	\$475,618	\$522,271	(\$46,653)	
Total Capital Expenditures	\$1,340,000	\$98,553	\$1,241,447	
Total Expenditures	\$71,616,329	\$50,025,501	\$21,590,828	70%
Surplus or (Deficit)	(\$7,355,365)	(\$5,110,665)		

5.5 August Meeting Date



MEETING DATE: June 8, 2023

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

The August meeting date is set for the second Thursday of the month. This year the second Thursday is August 10, 2023.

CURRENT STATUS

The August long weekend is later this year than usual. The statutory holiday falls on Monday, August 7, 2023. The LEADS fall convention typically occurs the week of the long weekend in August. This will create a conflict with the Board meeting date.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud		None

RECOMMENDATION

That a date be determined for the August Board meeting that does not conflict with the LEADS convention.

6.1: Celebrations

MEETING DATE: June 8, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

CURRENT STATUS

FINANCIAL IMPLICATION

PREPARED BY:

DATE

ATTACHMENTS

RECOMMENDATION



6.2: Calendar

MEETING DATE: June 8, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion

CURRENT STATUS

Northwest School Division Schedule

Final Exam Schedule (High School)
Admin Days

Thursday to Tuesday, June 22-27
Wednesday & Thursday, June 28 & 29

SSBA Events (<http://saskschoolboards.ca/>) - 2023

2023 National Trustees Gathering on Indigenous Education & CSBA Congress
– Banff, Alberta – July 3-5, 2023 (Banff Centre for Arts and Creativity)
Patricia Main and Charles Stein have rooms and are registered for the conference

2023 Calendar Year:

- September 21 - Board Chairs Council – In-person, Regina, location TBC, 1:00 p.m. – 4:00 p.m.
- September 27 – Deadline for Bylaw Amendments (for the AGM) – 4:30 p.m.
- September 30 – Deadline for Submissions for the 2023 Premier’s Board of Education Award for Innovation and Excellence & the 2023 Award of Distinction – 4:30 p.m.
- October 12 – Deadline for Resolutions (for the AGM) - 4:30 p.m.
- October 23 – Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 a.m.
- November 12 - Board Chairs Council Meeting – In-person before Fall Assembly, Regina, 8:30 a.m. – 11:30 a.m. (Directors will be invited to this meeting or portion of)
- November 12-14 – Fall General Assembly and AGM – Regina, Delta Hotel
- December 4 - Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 a.m.

Board Meetings – 2023 – Second Thursday of each month

August 10	October 12	December 14 (tentatively)
September 14	November 9 (tentatively)	January 11, 2024 (tentatively)

PREPARED BY:	DATE	ATTACHMENTS
Shirley Gerstenhofer	June 2, 2023	2023-24 Summary

2023-2024 SCHOOL CALENDAR
NORTHWEST SCHOOL DIVISION #203
Board Approved January 12, 2023

Admin Day	Monday, August 28
Staff (no classes)	Tuesday, August 29
Teachers' Convention	Wednesday, August 30
Professional Development 30	Thursday & Friday, Aug 31 & Sept 30
Labour Day (no school)	Monday, September 4
First Day Classes	Tuesday, September 5
Thanksgiving Day (no school)	Monday, October 9
Professional Development (no classes)	Monday, October 23
School Holiday In Lieu of Remembrance Day	Monday, November 13
Christmas Break	
Last Day of Classes	Friday, December 22, 2021
School Reopens	Monday, January 8, 2022
Final Exam Schedule (High School)	Thursday to Tuesday, January 25-30
Semester Turn Around / School Planning Day (no classes)	Wednesday, January 31
Family Day (no school)	Monday, February 19
Winter Break (no school)	Tuesday to Friday, February 20-23
Easter Break	
Last Day of Classes	Thursday, March 28
School Reopens	Monday, April 8
Victoria Day (no school)	Monday, May 20
PD (no classes)	Monday, May 27
Final Exam Schedule (High School)	Thurs, June 20 & Mon-Wed, June 24-26
Admin Days (no classes)	Thursday & Friday, June 27 & 28